



Education Assistant Course Outline and Textbooks List

Students are encouraged to order e-textbooks as they arrive to the students email within minutes of ordering and are much more affordable.

If students would like to purchase hard copies of the textbooks, it is recommended that they purchase all textbooks at the start of the program. It may take time for the textbooks to arrive.

For e-textbooks, order each e-textbook a week before each course starts to ensure that your usage time does not expire.

**Please note that the textbook list is subject to change. This may be a result of changes in the edition of the textbook, reduced availability of the textbook, significant increase in textbook price, and/or slight content modifications.

EA 110 Interpersonal Communication

100 Hours

This course examines communication in the context of personal and professional relationships. Education Assistant students will explore a variety of concepts to improve interpersonal skills. Students will analyze the barriers to effective communication. Students will evaluate their own communication style and reflect on ways to demonstrate respect and sensitivity for cultural differences.

Textbook:



Adler, Rolls, Proctor II. (2024). 5th Edition. *Looking Out, Looking In*. Toronto; ON. Cengage Learning Canada Inc. e-text ISBN 9781774747711

EA 120 Lifespan: Growth and Development

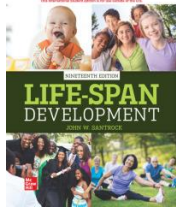
100 Hours

This course provides students with an understanding of developmental stages from infancy to late adolescence with a focus on physical, cognitive, and socio-emotional development. The Education Assistant student will explore prominent approaches and theories related to human development and their relation to school aged children.

Textbook:



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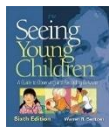
John Santrock. (2024). Life-Span Development 19th Edition. Toronto: Ontario. McGraw-Hill Ryerson. E-Text ISBN 9781266321498, 1266321497

EA 130: Observing and Recording Behaviour

100 Hours

This course introduces students to the observation and recording of data. Students will explore a variety of data collections techniques, and accurately analyze, interpret, and reflect upon the data gathered. Students will demonstrate ethics and confidentiality throughout the process. [\(This textbook is optional. Not required to complete assignments.\)](#)

Textbook:



Bentzen, Warren R. (2005) “*Seeing Young Children: A Guide to Observing and Recording Behavior.*” Wadsworth Publishing Company, 6th Edition. ISBN-10: 1418073784 ISBN-13: 978-1418073787

EA 140 Inclusion: Roles and Responsibilities of the Education Assistant K-12

100 Hours

This course provides an introduction to inclusion of special needs learners in the K-12 system. Students will examine the Special Education system, the Special Education team and the role of the Education Assistant. This course provides students with an in-depth look at an Individual Education Plan (IEP) and also examines the need for confidentiality when working with special needs learners. Students will also consider Aboriginal and cultural sensitivities.

Textbooks:



Moore, Shelley. (2016). *One Without the Other. Stories of Unity Through Diversity and Inclusion.* Winnipeg, MB: Portage and Main Press ISBN-10: 1553796586 ISBN-13: 978-1553796589



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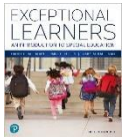
Massing, Carole, et al. *The Educational Assistant's Guide to Supporting Inclusion in a Diverse Society*. Brush Education Inc., 2020. Print ISBN 9781550598582 e-text ISBN 9781550598612

EA 150 Exceptional Learners

100 Hours

This course provides students with in depth information about a variety of exceptionalities in schools. Students will learn about mental health, intellectual, physical, medical, and behavioral exceptionalities. In this course the Education Assistant student will continue to explore ways to meet the needs of the students, develop a solid base of knowledge, and a healthy, empathetic attitude toward their work, the child, and the family.

Textbook:



Hallahan, Daniel. *Exceptional Learners*. Pearson Education Canada. Publisher: Pearson Education Canada; 15th edition 9780137519934, 0137519931

EA 160 Autism, Applied Behaviour Analysis, Augmentative and Alternative Communications

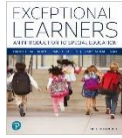
100 Hours

This course provides students with an in-depth understanding of autism spectrum disorder (ASD) and the variety of methodologies used to teach learners with Autism. Applied Behavior Analysis (ABA) provides a framework for students to observe, record and respond to the needs of students with challenging behaviors in the classroom, including ASD. Educational Assistants will be introduced to strategies, systems, and programs to enhance the learners' ability to communicate and socially interact.



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Textbooks:



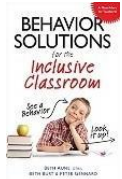
Hallahan, Daniel. *Exceptional Learners*. Pearson Education Canada. Publisher: Pearson Education Canada; 15th edition 9780137519934, 0137519931

EA 170 Supporting the Whole Child: Strategies to Support Independence

100 Hours

Course outline: An Education Assistant supports the needs of the whole child. In this course strategies, systems, and solutions are explored when working with children with challenging behaviours. Students will learn the importance of reflective practice, developing relationships with all stakeholders, and the importance of communication in relationships. Students will learn what children need to succeed in a classroom, the Universal Design for Learning (UDL) concept, the importance of differentiation, and approaches to supporting academics and social skills. This course also examines the need for positive guidance and the development of observation and documenting skills. Students will explore a variety of ways to look after one's own health and safety including reading an Employee Safety Plan and an Individual Education Plan (IEP) before beginning a daily assignment. Students will also review the duty to report Child Abuse.

Textbooks:



Aune, Beth and Burt, Beth and Gennaro, Peter. (2010). *Behavior Solutions in the Inclusive Classroom*. Arlington, Texas: Future Horizons Inc. ISBN-10: 1935274082 ISBN-13: 978-1935274087



Massing, Carole, et al. *The Educational Assistant's Guide to Supporting Inclusion in a Diverse Society*. Brush Education Inc., 2020. Print ISBN 9781550598582 e-text ISBN 9781550598612



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EA 180 Capstone Project and the Curriculum

100 Hours

Students will consolidate the knowledge, skills and strategies gained through the Education Assistant program in this course. This will be accomplished by completing a Capstone project in Special Education. Under the guidance of a practicum instructor, the student will pursue independent research on a question, topic, or issue of their choice.

Students will gain an in-depth knowledge of the curriculum. The curriculum is designed to place the student at the centre of their learning. Through personalized learning, choice, and a focus on literacy and numeracy skills, the curriculum is concept based and competency driven to ensure that students are engaged in learning opportunities that encourage creative, critical, and reflective thinking. The “Know-Do-Understand” framework supports deep learning through active engagement.

EA 190 Practicum

180 Hours

The practicum experience is an opportunity for students to integrate the strategies, skills and theoretical knowledge gained in the Education Assistant program. The student will gain the practical experience necessary to work effectively in the school environment assisting teachers in the support of students who present with a wide range of abilities. Students will gain practical, supervised on –the-job training in their role of an Education Assistant.

*Online resources may be used by different instructors to enhance the course content.

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